### How to Register and Access Virtual Programs

Updated June 2023





### **Eventbrite**



# Sign up

- Select your event and register with your preferred email.
- If this is your first time using Eventbrite, you will need to create a password. If you have used it before, you may use your login credentials.
- Check the "Terms of Service" box and then click "Register"

÷		Chee	ckout
	Time left 19:28		
	First name <sup>*</sup> Clare		Last name * <b>Tobin</b>
	Email address * clare@gahc.org		Confirm email * clare@gahc.c
	Keep me updated on mo	re events an	d news from this
	Reep me apaated on me	ne evento un	a news norman
	Send me emails about th	ne best event	ts happening ne
	Send me emails about the Send Ticket 1 · Virtual /	he best event	s happening ne
	Send me emails about the send me emails about the send me emails about the send to the sen	ne best event Access: ation.	s happening ne
	Send me emails about the send me emails about the send me emails about the send the	ne best event Access: ation.	Ast name *
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact information of the second sec	ne best event Access: ation.	ts happening ne <b>Member</b> Last name * Tobin
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact information of the second sec	Access:	ts happening ner Member Last name * Tobin
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact information of the second sec	Access:	ts happening ner
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact information of the second sec	Access:	ts happening ne
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact information of the second sec	Access:	ts happening ne
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact information First name* Clare Email address* clare@gahc.org I accept the Eventbrite	Access: Access: ation.	ts happening ne Member Last name* Tobin
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact informated of the second seco	Access: Access: ation.	ts happening ne <b>Member</b> Last name * Tobin
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact informated of the second seco	Access: Access: ation.	ts happening ner
	Send me emails about the <b>Ticket 1 · Virtual /</b> Same as contact informated of the second of the seco	Access: Access: ation.	* Member Last name * Tobin



### Order summary

1 x Virtual Access: Member	\$0.00
Delivery	\$0.00
TA effectet	

### Total \$0.00

nt organizer.

or online.



### Email

- You should receive a confirmation email.
- You will receive reminder email 2 days, 2 hours, and 10 minutes before the event.
- To access the zoom link, click on "View the Event"

Order Confirmation for Test Vir

 $\square$ 

 $(/_{+})$ 



 $\leftarrow$ 

₽

(!)

靣

Eventbrite 🤣 <noreply@order.eventbrite.com> to me 👻

This event will be hosted online. Check the event page for all the information you need to join.



<b>&gt;</b>		:				1	1 of 3,	565	<	>	31
irtua	al eve	ent	External	Inbox	: ×				¢	Ø	
					1:11PM (0 mi	nutes ago	o)	☆	←	:	0
											•



### Clare, you've got tickets!





+

- You will be redirected to Eventbrite.
- Click on the link on the bottom of the page that says "Open in Zoom"



Thursday, June 15, 2023 1:30 PM (CDT)

### **Test Virtual event**

View event details

Organized by **German American Heritage** 





GAHC.org

## Access Zoom

- If you have the Zoom app on your computer it will ask to "Open Zoom.us"
- This is the best way to access Zoom on a computer or smartphone.
- If you do not have the app downloaded, you can click the blue "Launch Meeting" button





- A Zoom window will open and you will be asked to enter your name and email address. Your name will appear in the meeting as you type it here.
- Click "Register and Join"

### zoom

### Date & Time Description Test virtual program **Meeting Registration** First Name\* First Name Email Address\* join@company.com

**Test Virtual event** 

used and shared by them in accordance with their Terms and Privacy Policy.





- Zoom will open another window and you can either wait at this page until the meeting starts (it will automatically start when the host lets you in),
- OR you can click "Join" and you will be redirected to the camera preview window.

### zoom

You will be automatically redirected to the live session when it starts. Please do not close this browser.

Торіс	Test V
Date & Time	Select
	Jun 1
Description	Test v

Support English

### This meeting starts in 8:55



### **Virtual event**

ted Sessions:

5. 2023 01:30 PM

rirtual program



- You can "start video" if you want to be on camera, or "stop video" if you do not want to be visible in the meeting.
- Click "Join" when you are ready.

zoom			
	•••		Video Previe
		Cl	are T
			Start Video
	Always show	w video preview dialo	g when joining a video
Zoom uses co			
cookie statem exercise your ri Settings.	nent. You can ma ights related to c	anage your cookie s ookies through our	settings or Cookies
			©2023 Zoom Vic

Support English -





- You will need to wait at this point until the meeting begins.
- Do not close any windows or you will need to start from the Eventbrite page again to reopen Zoom (page 3).



8

